

SUPPORTING DOCUMENTATION LIST

In order to meet the statutory BURDEN OF PROOF required as part of your Residential or Agricultural Review Request submission, please provide any applicable/available items listed below. In order to be considered as part of your Review Request, documentation must be submitted no later than: **4:15 P.M. on May 15, 2023***

- Recent Appraisal - An appraisal with a physical inspection done within the past 18 months by a licensed Appraiser.
- Comparable Real Estate Sales – Recent sales in close proximity to your home with similar characteristics, i.e. design, style, size, and age. (Foreclosures or Lender Owned properties are typically not considered valid comparable sales.)
- Comparative Market Analysis (CMA) performed by a Realtor.
- Photos of damages or necessary repairs.
- Written estimates for necessary repairs from a licensed contractor.
- Current MLS listings in your subdivision or immediate area.
- For homes less than 10 years old, estimated cost of construction or replacement cost.
- For remodels or rehabs, a list of the cost of improvements made.
- Authorization letter (LOA) if you are representing the current owner.
- Any additional documentation you feel would be helpful in supporting the fair market value of your property.
- Other:

Please make sure your ADDRESS is included in the SUBJECT LINE on all information submitted.
Email information to: **APPEALS@KENTONCOUNTY.ORG**

***BY LAW: THE TAXPAYER SHALL PROVIDE FACTUAL EVIDENCE TO SUPPORT HIS/HER APPEAL. IF THE TAXPAYER FAILS TO PROVIDE REASONABLE INFORMATION PERTAINING TO THE VALUE OF THE PROPERTY REQUESTED BY THE PVA, THE DEPARTMENT, OR ANY MEMBER OF THE BOARD, HIS/HER APPEAL SHALL BE DENIED.**